

## Transfer Out Exit Form

Complete this form if you intend to transfer to another college or institution. Provide a copy of your official acceptance letter to International Student Services Office. Once letter received, your Student Exchange Visitor Information (SEVIS) record will be released to your new school. Your new school can then issue you a new I-20 Certificate of Eligibility.

### Student Information:

Last name: \_\_\_\_\_ First name: \_\_\_\_\_

Student ID number: \_\_\_\_\_ Phone number: \_\_\_\_\_

Major: \_\_\_\_\_ Did you complete a degree program?  Yes  No

Select your last semester at LAPC  Fall  Winter  Summer  Spring Year \_\_\_\_\_

Are you currently on Optional Practical Training (OPT) or Curricular Practical Training (CPT)?  Yes  No

If yes, your OPT or CPT will automatically terminate once your SEVIS record is released.

Are you currently employed on campus?  Yes  No

If yes, you must stop working on campus before your SEVIS record can be released. You must be a Pierce College student to work on campus.

### Transfer Institution Information

Name of college or institution: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Requested SEVIS release date: \_\_\_\_\_

**Please answer the questions as completely as possible. This information is used to improve our services to better assist international students.**

Describe the reason(s) why you are transferring from Pierce College

What suggestions do you have for improving the services of the ISS Office?

Additional Comments

Your signature authorizes Pierce College to release your SEVIS record. Your college issued health insurance will be invalid once your SEVIS record is transferred.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_